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Room®

Volgistics/Vic Touch Volunteer Sign in/out

Ideally, there is a Volgistics/Vic Touch bookmark near the top of the browser to sign in/out of your volunteer shift. If there is not, or it brings you to an unfamiliar page, follow these steps-


How To:

(First option)

1. On the Desktop, double click 'My Applications Folder'.
2. At the bottom of the folder, click on 'Volgistics Vworks Check-in', and you'll be set.

(Second Option)



1. Open Microsoft Edge,  not Google Chrome
2. On the page that appears, the main page, find the tab 'My Tools'.
3. Click on 'Volunteer Time Clock' and sign in per usual.