## Volunteer Portal Topic: Mercy Trash Chutes

We have been given permission from Mercy EVS Managers to bring the Family Room trash to the trash chute rooms if it is overflowing and Mercy staff has not come to pick it up. You, as a volunteer, are *not required* to use the chute rooms and can absolutely still call EVS to come and pick it up, however, we know this can take a while at certain points of the day, so we want you all to have the option! Below are the instructions for if you would like to bring trash to the chute rooms:

**NICU-** Exiting the Family Room, turn right and follow the hallway until you run out of hallway and the chute room will be on your right. The code to enter is **1350.** You may place the trash in the room or down the chute if you feel comfortable.

**3**<sup>rd</sup> **Floor**- Exiting the Family Room, turn right and walk past the elevators through the double doors. Turn right and the chute room will be on your left. The code to enter is **1350**. You may place the trash in the room or down the chute if you feel comfortable.